

# LOVELAND SCULPTURE INVITATIONAL

SHOW & SALE



2011

**Show dates: August 12-14**

**Supplier application & deposit deadline: Upon receipt**

**Final payment due: April 6, 2011 or upon receipt after April 6.**

## **Dear Supplier:**

You are cordially invited to participate in the 20th Annual *Loveland Sculpture Invitational Show and Sale* scheduled for August 12-14, 2011. Check-in for Suppliers will be Wednesday/Thursday, August 10-11, 2011 from 10:00am –6:00pm. Assigned date/time will be included in your June Supplier packet.

We believe your business would be an excellent addition to our show by providing valuable information, services, and products to our ~250 sculptors and 15,000 patrons. Also, there are 170 artists participating in **Sculpture in the Park** (across the street); which offers additional opportunities.

## **Event information:**

- This outdoor show is held under large white tents on Owens field, south of Loveland High School at @ 29th & Taft Ave.
- The supplier tent has one center row & a row on each side of the tent. Spaces are approximately 10'x10' for a single or 10'x20' for a double space.
- The show will have 24-hour security beginning Wednesday evening (Aug. 10th) through Monday morning (Aug. 15th), with a fence surrounding the entire site of the show.
- Upon checking in, you will receive a packet containing a catalogue, identification tag(s), a parking pass & other valuable information.

## **Supplier amenities & services:**

We want your time with us to be not only profitable, but also enjoyable.

Participating suppliers:

- ✓ are listed on our website with links to your website.
- ✓ can visit with artists each morning over coffee & donuts in the supplier tent.
- ✓ will have access to mules that are available for set up and tear down.
- ✓ will have close in parking near your Suppliers tent.
- ✓ will have access to sculptors in the show across the street (Sculpture in the Park).
- ✓ will have early tear down on Sunday.
- ✓ will have flexible schedule for set up (Wed/Thur.)

## **Calendar of activities for 2011:**

<b>March 17</b>	Fee card and ad specs sent out to suppliers
<b>April 6 or upon receipt after April 6</b>	Final booth payment is due. \$825 for single booth or \$1550 for a double booth (less your deposit of \$100.00).
<b>May 11</b>	Last day to withdraw & receive refund (less \$50 admin fee).
<b>June 21</b>	Supplier packets mailed containing show info & brochures, etc.
<b>July 1</b>	Mail your advertising inserts to us to be added to our artist's packets
<b>Aug. 10-11</b>	Supplier check-in between 10am-6pm (your day/time will be assigned in your June supplier packet mailing.)
<b>Aug. 10-11</b>	Artist check in & set up.
<b>Aug. 12</b>	Artist Conference 8:30-2pm Premier Party is Friday night 4-8pm
<b>Aug 13</b>	Show open 9:30-6pm. Artists invited for free coffee & donuts served in the Supplier tent until show opens
<b>Aug 14</b>	Show open 9:30-4:30pm. Artists invited for free coffee & donuts served in the Supplier tent until show opens

**Show rules & conditions:**

- 1) Booth fee is \$825 for a single booth, \$ 1550 (new low price!) for a double booth which includes an exhibit space measuring approximately 10’ deep x 10’ wide for a single, 10’x20’ for a double. Also included are 1-2 tables if requested, 2-4 chairs and 110 electricity.
- 2) We will include your advertising insert in our artist check-in packet & a ¼ page ad in our catalog for a single booth, ½ page ad for a double booth. Additional ad space may be purchased. Advertising specs will be included with your Supplier fee card being sent out in March.
- 3) Advertising inserts for the artist packets can be one of your brochures, business cards, small samples, flyers, booklets, or catalogs. Insert size must be under 8 1/2” x 11”. Please ship approximately ~275 pieces by **July 1, 2011**. Address information will be included in the March mailing. If you wish to have more than one insert, there is a \$100.00 charge for each additional insert of 275 pieces.
- 4) The area where your booth resides needs to be left clean and free of any trash when you tear down on Sunday.
- 5) Suppliers may withdraw from The Loveland Sculpture Invitational (LSI) and receive a refund for their booth (less \$50 for an administration fee), if a written request is received before May 11, 2011. No refunds will be issued after that date.
- 6) Suppliers or a representative must attend all 3 days of the show.
- 7) Subletting, selling or sharing your space with anyone is not allowed.
- 8) NO pets are allowed except properly marked service dogs
- 9) Suppliers are responsible for proper insurance and protection of supplies & exhibits during show and setup/tear down. The Loveland Sculpture Invitational will not be responsible for damage to supplies/exhibits during the show or during setup/teardown.
- 10) Suppliers are responsible for collecting and reporting all taxes (if applicable).

<b>Fees</b>	<b>Cost</b>		<b>Due Date</b>
Deposit	\$100		Upon receipt
Single Booth	\$825 (less \$100 deposit)		April 6, 2011 or upon receipt after April 6
Double Booth	\$1550(less \$100 deposit)		April 6, 2011 or upon receipt after April 6
<b>Advertising Space (in our 2011 catalog)</b>	<b>Single Booth</b>	<b>Double Booth</b>	
Full Page	\$350	\$175	
½ Page Horizontal	\$175	free	
½ Page Vertical	\$175	free	
¼ Page	free	free	
Artwork for your ad in catalog			April 6, 2011

Booth assignments are at the sole discretion of the Loveland Sculpture Invitational and are not interchangeable. Every effort will be made to honor special requests. Loveland Sculpture Invitational also retains the right to exclude any supplier at its sole discretion.

Note: Ad specs will be included with your fee card in March.

# LOVELAND SCULPTURE INVITATIONAL

SHOW & SALE

2011



## Supplier Application/Registration

Please fill out, sign and return this application, **POSTMARKED**  
by **March 2, 2011**.

### Check List:

- This application is signed, questions answered mailed.
- A check for the application fee of \$100 is enclosed or we also take credit cards at our website!!  
[www.LovelandSculptureInvitational.org](http://www.LovelandSculptureInvitational.org)
- Mark your calendar: April 6, 2011-Final payment due or upon receipt after April 6.
- Mark your calendar: July 1, 2011-Send advertising to be added to artist bags.

Business Name \_\_\_\_\_ Contact \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_

Yes, I plan to attend the 20th Annual Loveland Sculpture Invitational Show and Sale. My \$100 deposit is being paid via an enclosed check \_\_\_\_\_ or by credit card \_\_\_\_\_. This application fee (\$100.00) will be put towards the cost of my booth. Final payment for my booth(s), optional fees are due by **April 6, 2011 or upon receipt after April 6**. I understand the last day to withdraw & receive a refund (less \$50 administration fee) is **May 11, 2011**.

Please make checks payable to:

**Loveland Sculpture Invitational**  
**P.O. Box 1944**  
**Loveland, CO 80539-1944**

We also accept credit card payments on our website at [www.LovelandSculptureInvitational.org](http://www.LovelandSculptureInvitational.org)

### Liability Release:

The undersigned does hereby discharge, release and hold harmless, the Loveland Sculpture Invitational, the Loveland Sculpture Group (LSG), staff, volunteers and vendors from any and all claims to the person or property of the undersigned and/or persons who are assisting while participating in the Loveland Sculpture Invitational in 2011.

Every care will be taken to safeguard all items & exhibits, but the Loveland Sculpture Invitational and its personnel will not assume any liability for loss or damage. I agree to indemnify and defend each of the aforesaid parties against all claims of third parties, and for any losses of personal property. Submission to the show implies acceptance of all conditions herewith set forth.

Acceptance of this invitation indicates you or your representative will be present at the show all 3 days.

\_\_\_\_\_  
Supplier signature

\_\_\_\_\_  
Date

